

Committee: Executive
Date: Monday 6 June 2016
Time: 6.30 pm
Venue: Bodicote House, Bodicote, Banbury, OX15 4AA

Membership

Councillor Barry Wood (Chairman)	Councillor G A Reynolds (Vice-Chairman)
Councillor Ken Atack	Councillor Colin Clarke
Councillor John Donaldson	Councillor Tony Ilott
Councillor Kieron Mallon	Councillor D M Pickford
Councillor Lynn Pratt	Councillor Nicholas Turner

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are asked to declare any interest and the nature of that interest that they may have in any of the items under consideration at this meeting.

3. Petitions and Requests to Address the Meeting

The Chairman to report on any requests to submit petitions or to address the meeting.

4. Urgent Business

The Chairman to advise whether they have agreed to any item of urgent business being admitted to the agenda.

5. Minutes (Pages 1 - 8)

To confirm as a correct record the Minutes of the meeting held on 4 April 2016.

6. Chairman's Announcements

To receive communications from the Chairman.

7. Private Hire Licensing and Hackney Carriage Policy 2016 **6.35pm** (Pages 9 - 90)

Report of Public Protection Manager

Purpose of report

To seek approval of the joint draft Cherwell and South Northamptonshire Council Private Hire and Hackney Carriage Licensing Policy prior to public and stakeholder consultation.

Recommendations

The meeting is recommended:

- 1.1 To approve the joint draft Cherwell and South Northamptonshire Council Private Hire and Hackney Carriage Licensing Policy.
- 1.2 To delegate authority to the Public Protection Manager to consider responses and, if necessary amend the policy in consultation with the Lead Member for Public Protection.

8. Disabled Facilities Grants and Better Care Funding (Pages 91 - 96) **6.45pm**

Report of Head of Regeneration and Housing

Purpose of report

To provide an update on changes to Disabled Facilities Grant (DFG) funding and to seek the Executive's direction on suggested opportunities to improve the Council's service to disabled residents that arise from those funding changes.

Recommendations

The meeting is recommended:

- 1.1 To leave the Council's capital contribution for Disabled Adaptations unchanged.
- 1.2 To confirm that any of the total DFG capital budget in excess of what is required to deliver mandatory DFGs should be utilised to make identified improvements to the delivery of adaptations and assistance to eligible disabled residents.
- 1.3 To note that, in accordance with its Scheme of Delegation to Officers and its Private Sector Housing Grants and Assistance Policy, the Head of Regeneration & Housing and the Lead Member for Housing will determine

what additional forms of grants and loans may be appropriate to improve DFG service and delivery.

9. Safeguarding Policy and Internal Review Update (Pages 97 - 124) 6.55pm

Report of Director of Operational Delivery

Purpose of report

To consider an update of the Council's joint safeguarding policy and receive an update on the progress made to date on implementing the recommendations from the internal safeguarding review.

Recommendations

The meeting is recommended:

- 1.1 To approve the updated joint Safeguarding policy as attached at Appendix 1.
- 1.2 To note the work carried out to date to implement the agreed recommendations from the internal review.

10. Bicester Healthy New Town Status (Pages 125 - 132) 7.05pm

Report of Operational Delivery

Purpose of report

To consider Bicester's participation in the NHS England Healthy New Town Programme. The Leader of the Council has agreed to the submission of this report which has not featured on the Forward Plan as the NHS England Programme requirements have only recently been clarified.

Recommendations

The meeting is recommended:

- 1.1 To support Bicester's participation in the NHS England Healthy New Town Programme.
- 1.2 To agree for the Council to act as the lead and accountable body for the Bicester Healthy New Town Programme.
- 1.3 To support the inclusion of this activity in the consideration by the Bicester Strategic Delivery Board.
- 1.4 To agree to a Healthy New Town Cherwell fund of £20,000 to serve as an enabling fund to secure further external funding for the Bicester initiatives beyond 2016/17.

11. **Performance Report 2015-2016 Quarter 4 / End of Year** **7.15pm**
(Pages 133 - 186)

Report of Director of Strategy and Commissioning

Purpose of report

To provide information relating to quarter four of the annual performance year, for the period 1 January - 31 March 2016. The report also reflects end of year outturns as measured through the performance management framework.

Recommendations

The meeting is recommended to:

- 1.1 Note that despite tough performance targets, a challenging economic environment, and on-going policy and organisational change, Cherwell District Council has met or made satisfactory progress on 96% of all the performance targets outlined in its performance management framework as detailed in paragraph 3.2.
- 1.2 Note that any feedback on performance issues from Overview & Scrutiny Committee at its meeting on 31 May 2016 will be provided directly to The Leader.
- 1.3 Approve the Annual report (appendix 4) for publication.

12. **2015/16 Draft Revenue Outturn** (Pages 187 - 192) **7.20pm**

Report of Chief Finance Officer / Section 151 Officer

Purpose of report

To provide an initial draft update on the Council's revenue outturn for 2015/16

Recommendations

The meeting is recommended:

- 1.1 To note the contents of the report.

13. **Proposal for a Joint Revenues and Benefits Service with South Northamptonshire Council** (Pages 193 - 200) **7.25pm**

Report of Chief Finance Officer / Section 151 Officer

Purpose of report

This report presents the final business case following consultation for a joint Revenues and Benefits service across Cherwell District and South Northamptonshire Councils (hereafter "Cherwell" or "CDC" and "South Northamptonshire" or "SNC" respectively).

The report recommends the formation of a two way joint Revenues and Benefits service and in doing so seeks the Executive's agreement for the non-staffing elements of the business case.

The proposal is part of the wider transformation programme across the two Councils.

Recommendations

The meeting is recommended:

- 1.1 To consider the attached final business case and the consultation responses in relation to non-staffing matters as outlined in section 5.1.
- 1.2 To note that the business case will be considered by the Joint Commissioning Committee with regard to staffing matters on 26 May 2016. This will include consultation responses from affected staff and trade union representatives.
- 1.3 To approve and implement the proposed final business case to share a joint Revenues and Benefits Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet on 13 June 2016 and approval of the staffing implications by the Joint Commissioning Committee.
- 1.4 To delegate to the Chief Finance Officer in consultation with the Leader of the Council any non-significant amendment that may be required to the business case following the decision by SNC Cabinet and/or the Joint Commissioning Committee.
- 1.5 To approve the allocation of £200,000 from general fund balances to cover 50% of the implementation costs.

14. Proposal for a Joint Community and Leisure Service with South Northamptonshire Council (Pages 201 - 206)

7.30pm

Report of Director of Operational Delivery

Purpose of report

This report presents the final business case following consultation for a Joint Community and Leisure service across Cherwell District Council and South Northamptonshire Council (hereafter "Cherwell" or "CDC" and "South Northamptonshire" or "SNC" respectively).

The report recommends the arrangement of a two-way Joint Community and Leisure Service and in doing so seeks the Executive's agreement for the non-staffing elements of the business case.

The proposal is part of the wider transformation programme across the two Councils.

Recommendations

The Executive is recommended to:

- 1.1 Consider the attached final business case (Appendix 1) and the consultation responses (Appendix 2) in relation to non-staffing matters.
- 1.2 To note that the business case has been considered on 26 May 2016 by the Joint Commissioning Committee (JCC) with regard to staffing matters. This included consideration of consultation responses from affected staff and trade union representatives. A verbal update on the outcome of this meeting will be given.
- 1.3 Subject to the approval of the JCC to the staffing matters, to approve and implement the proposed final business case to share a Joint Community and Leisure Service between CDC and SNC, subject to similar consideration and approval by SNC Cabinet; and
- 1.4 To delegate to the Director of Operational Delivery in consultation with the Leader of the Council any non-significant amendment that may be required to the business case following the decision by SNC Cabinet.

15. Exclusion of the Press and Public

The following items contain exempt information as defined in the following paragraphs of Part 1, Schedule 12A of Local Government Act 1972.

1 – Information relating to any individual

2 – Information which is likely to reveal the identity of an individual

3 – Information relating to the financial or business affairs of any particular person (including the authority holding that information).

4 – Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.

Members are reminded that whilst the following item has been marked as exempt, it is for the meeting to decide whether or not to consider it in private or in public. In making the decision, members should balance the interests of individuals or the Council itself in having access to the information. In considering their discretion members should also be mindful of the advice of Council Officers.

No representations have been received from the public requesting that these items be considered in public.

Should Members decide not to make a decision in public, they are recommended to pass the following recommendation:

“That under Section 100A of the Local Government Act 1972, the public and press be excluded from the meeting for the following items of business on the ground that, if the public and press were present, it would be likely that exempt information falling under the provisions of Schedule 12A, Part 1, Paragraphs 1, 2, 3 and 4 would be disclosed to them, and that in all the circumstances of the case, the public

interest in maintaining the exemption outweighs the public interest in disclosing the information.”

16. **Proposal for a Joint Revenues and Benefits Service with South Northamptonshire Council - Exempt Appendix** (Pages 207 - 236) **7.45pm**
17. **Proposal for a Joint Community and Leisure Service with South Northamptonshire Council - Exempt Appendices** (Pages 237 - 304) **7.35pm**

(Meeting scheduled to close at 7.50pm)

Information about this Agenda

Apologies for Absence

Apologies for absence should be notified to

natasha.clark@cherwellandsouthnorthants.gov.uk or 01295 221589 prior to the start of the meeting.

Declarations of Interest

Members are asked to declare interests at item 2 on the agenda or if arriving after the start of the meeting, at the start of the relevant agenda item.

Local Government and Finance Act 1992 – Budget Setting, Contracts & Supplementary Estimates

Members are reminded that any member who is two months in arrears with Council Tax must declare the fact and may speak but not vote on any decision which involves budget setting, extending or agreeing contracts or incurring expenditure not provided for in the agreed budget for a given year and could affect calculations on the level of Council Tax.

Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

This agenda constitutes the 5 day notice required by Regulation 5 of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 in terms of the intention to consider an item of business in private.

Evacuation Procedure

When the continuous alarm sounds you must evacuate the building by the nearest available fire exit. Members and visitors should proceed to the car park as directed by Democratic Services staff and await further instructions.

Access to Meetings

If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named below, giving as much notice as possible before the meeting.

Mobile Phones

Please ensure that any device is switched to silent operation or switched off.

Queries Regarding this Agenda

Please contact Natasha Clark, Democratic and Elections
natasha.clark@cherwellandsouthnorthants.gov.uk, 01295 221589

Sue Smith
Chief Executive

Published on Thursday 26 May 2016